

THE VILLAGE NETWORK EMPLOYMENT APPLICATION



Recruitment, employment, assignment and promotion of all personnel is based wholly on the qualification and competence of the applicant for the particular position, without reference to religion, race, age, color, sex, national origin, ancestry, handicap or disability, military and/or veteran status or any other legally protected classification. The agency supports the policy of affirmative action and is an Equal Opportunity Employer.

Because of the special nature of The Village Networks work, all prospective employees are carefully screened. References are requested and thoroughly checked. You must be 21 years old to apply.

Date _____

Name: _____ Telephone _____

Current Address: _____

Position Desired: _____ Regular _____ Part-time _____ Temporary _____

If Part-time, Which Days and Hours? _____

Any Special Skills, Hobbies, or Training (that might be helpful for the job for which you are applying)?

Do You Have a Valid Ohio Driver's License? _____ (complete if the job for which you are applying might require you to drive for Village business)

Do You Have a Reliable Means of Getting to Work? _____

Past Experience With Children: _____

EDUCATION

Name of School	Course of Study	Years Completed	Diploma/ Degree
High School			
Trade/ Correspondence			
Military			
College			
Graduate School			

EMPLOYMENT HISTORY

Please fill out the following, beginning with your last employment first:

<p>EMPLOYER TELEPHONE</p> <p>ADDRESS JOB TITLE IMMEDIATE SUPERVISOR AND TITLE</p> <p>REASON FOR LEAVING</p> <p>MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please explain.</p> <p>WILL YOU RECEIVE A SATISFACTORY REFERENCE FROM THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please explain.</p>	<p>DATES EMPLOYED (MONTH/YEAR) FROM TO</p> <hr/> <p>HOURLY RATE/SALARY STARTING \$ Per</p> <hr/> <p>HOURLY RATE/SALARY FINAL \$ Per</p>	<p>SUMMARIZE THE TYPE OF WORK PERFORMED AND JOB RESPONSIBILITIES</p>
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Have you ever been discharged or asked to resign by an employer? Yes ___ No ___ If yes, please explain:

Have you ever worked for The Village Network before? Yes _____ No _____ When? _____ Why did you leave?

Have you ever applied to work for the Village Network before? Yes _____ No _____ When? _____

MILITARY SERVICE

Completing this section of the application is optional. Leave this area blank if you do not wish to answer.

List for All Military Service: (Enter N/A if not applicable)

Date (From - To)	Serial/Service Number	Branch of Service

DRIVING RECORD

Have you had any accidents in the last five years? Yes No If Yes, please explain. _____

Have you been cited for moving violations in the last five years? Yes No If Yes, please explain.

Has your driver's license ever been suspended, revoked, denied or cancelled? Yes No If Yes, please explain. _____

CRIMINAL RECORD

Due to the nature of The Village Network Treatment Program, it is necessary to ask about an applicant's conviction record, since this would have a direct effect on the ability to meet program objectives and requirements.

Have you been convicted of any crime excluding minor traffic offenses?

Yes _____ No _____

If Yes, describe in full: _____

Specifically, our licensing standards require documentation regarding any applicant having been either convicted of, or leaving previous employment due to any of the following:

- 1. Any sex offense**
- 2. Endangering children**
- 3. Corrupting another with drugs**
- 4. Trafficking in drugs**
- 5. Any crime of violence**
- 6. Child abuse or neglect**

Have you been convicted of or left previous employment due to any of the above reasons?

Yes _____ No _____

If Yes, describe in full: _____

REFERENCES (NOT RELATIVES)

NAME	ADDRESS	PHONE
(1)	_____	_____
(2)	_____	_____
(3)	_____	_____

APPLICANT'S STATEMENT

All the information I have supplied on this Application is true and complete to the best of my knowledge and I have not knowingly withheld any information that, if known to The Village Network, would affect my Application unfavorably. In the event I enter into an employment agreement with The Village Network, and if The Village Network discovers at any time during the employment that any of the statements or answers on this Application are false, misleading or incomplete, I understand that I may be terminated immediately from my job. _____

(Initial here)

I give The Village Network my permission to conduct any investigation regarding the information contained in my Application that The Village Network thinks is necessary to determine my qualifications for employment with The Village Network. I give the Village Network my permission to contact any former employer, school, college or university, utility company, credit or finance bureau or office, any personal or professional reference or any other appropriate source or individual for the purpose of gathering any information, personal or otherwise, that said sources may have about my character, general reputation, credit, education or employment record, and I give my consent to any such source to release to The Village Network, whatever information they have about me. I also unconditionally release The Village Network, its Board, administration and staff and all named and unnamed sources from any and all liability which might result in furnishing any information about me. _____

(Initial here)

If I am extended an offer of employment, I agree to submit to a medical examination that may include testing for drugs or alcohol prior to beginning employment and I understand that any employment offer is conditioned upon passing such medical examination and/or testing. _____

(Initial here)

I agree to release to The Village Network or its designated agents, all medical information, including but not limited to, files, reports, x-rays, evaluations and opinions held by medical personnel, to the extent such information is job-related and consistent with The Village Network's business needs, and agree to execute the necessary HIPAA – compliant release. I acknowledge that this is a general release and that if contracted by The Village Network, it remains in effect for the duration of my employment relationship. _____

(Initial here)

I understand and agree that this Application, by itself or together with other The Village Network policies and documents, does not create a contract of employment between The Village Network and me. I also understand that, if I am hired, my employment can be terminated, either by The Village Network or me at any time with or without cause, and with or without notice. _____

(Initial here)

In exchange for The Village Network considering my Application, I agree that any claim or lawsuit I have now or in the future against The Village Network, its subsidiaries, successors, assigns, managers, employees and/or agents, must be filed by me within one (1) year from the date of the act or omission that is the subject of my claim or lawsuit, or within the applicable statute of limitations, whichever time period is shorter. Thus, I expressly waive any statute of limitations for any such claim or lawsuit longer than one (1) year, regardless of the nature of the claim or action. As further consideration for these promises by me, The Village Network agrees to waive any statute of limitations longer than one (1) year from the date of the act or omission that is the subject of any claim or lawsuit they might file against me. _____

(Initial here)

Applicant's Signature _____ Date _____



Notification and Authorization for Release of Investigative Consumer Report

In connection with my application for employment and/or employment with The Village Network, **I understand and am hereby notified by this document that The Village Network is authorized to request a consumer report from a consumer reporting agency for evaluation of me for employment** (*i.e.*, employment promotion, reassignment and/or retention as an employee). I understand that an investigative consumer reports may contain information from public records, including written, oral or other communications, bearing on my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living, which may be obtained through personal interviews with neighbors, friends or associates of me and may or may not be used as a factor for employment purposes. I understand that I have a right to make a written request to the Company for additional information concerning the nature and scope of the investigation requested and a written summary of my rights under the Fair Credit Reporting Act, as amended. This request should be made to the Director of Human Resources or designee.

In addition, I understand that The Village Network may request information from various federal, state and other agencies that maintain records concerning my past activities and history.

I authorize without reservation any party or agency contacted by this employer to furnish the above-mentioned information.

I further authorize ongoing procurement of the above mentioned reports at any time, either during the time my application for employment is being considered or throughout the duration of my employment in the event I am hired.

I hereby direct you to release such information upon request of the bearer.

I hereby release you as the custodian of such records and any school, college, university or other educational institution, hospital or other repository of medical records or vital statistics records, credit bureau, law enforcement agency, lending institution, consumer reporting agency or retail business establishment, including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it.

Should there be any questions as to the validity of this release, you may contact me as indicated below.

Full Name: _____ Date _____
Signature

Full Name: _____
(Please Print or Type) First Middle Last Maiden (if applicable)

Current Address: _____

City: _____ State: _____ Zip: _____

Social Security Number#: _____ Date of Birth: _____

Driver's License Number: _____ State Issued: _____

Professional License Number: _____ State Issued: _____

Type of Professional License or Issuing Agency: _____

Telephone Number: (_____) _____
Area Code

Notarized by: _____ Date: _____

OFFENSES LISTED IN PARAGRAPH (I) OF RULE 5101.2-5-09 OF THE ADMINISTRATIVE CODE

OFFENSES AGAINST ANIMALS

R.C. 959.13-- Cruelty to animals

HOMICIDE

R.C. 2903.01-- Aggravated murder

R.C. 2903.02-- Murder

R.C. 2903.03-- Voluntary manslaughter

R.C. 2903.04-- Involuntary manslaughter

ASSAULT

R.C. 2903.11-- Felonious assault

R.C. 2903.12-- Aggravated assault

R.C. 2903.15-- Permitting child abuse

R.C. 2903.13-- Assault

R.C. 2903.16-- Failing to provide for a functionally impaired person

MENACING

R.C. 2903.21-- Aggravated menacing

R.C. 2903.211-- Menacing by stalking

R.C. 2903.22-- Menacing

PATIENT ABUSE AND NEGLECT

R.C. 2903.34-- Patient abuse, neglect

KIDNAPPING AND RELATED ISSUES

R.C. 2905.01-- Kidnapping

R.C. 2905.02-- Abduction

R.C. 2905.04-- Child stealing (as this law existed prior to July 1, 1996)

R.C. 2905.05-- Criminal child enticement

SEX OFFENSES

R.C. 2907.02-- Rape

R.C. 2907.03-- Sexual battery

R.C. 2907.04-- Unlawful sexual conduct with a minor

R.C. 2907.05-- Gross sexual imposition

R.C. 2907.06-- Sexual imposition

R.C. 2907.07-- Importuning

R.C. 2907.08-- Voyeurism

R.C. 2907.09-- Public indecency

R.C. 2907.12-- Felonious sexual penetration (as this former section of law existed)

R.C. 2907.21-- Compelling prostitution

R.C. 2907.22-- Promoting prostitution

R.C. 2907.23-- Procuring

R.C. 2907.25-- Prostitution

R.C. 2907.31-- Disseminating matter harmful to juveniles

R.C. 2907.32-- Pandering obscenity

R.C. 2907.321-- Pandering obscenity involving a minor

R.C. 2907.322-- Pandering sexually oriented matter involving a minor

R.C. 2907.323-- Illegal use of a minor in nudity-oriented material or performance

ARSON

R.C. 2909.02-- Aggravated arson

R.C. 2909.22-- Soliciting or providing support for act of terrorism

R.C. 2909.23-- Making terroristic threat

R.C. 2909.24-- Terrorism

ROBBERY AND BURGLARY

R.C. 2911.01-- Aggravated robbery

R.C. 2911.02-- Robbery

R.C. 2911.11-- Aggravated burglary

R.C. 2911.12-- Burglary

THEFT AND FRAUD

R.C. 2913.49--Identity Fraud

OFFENSES AGAINST THE PUBLIC PEACE

R.C. 2917.01--Inciting to violence

R.C. 2917.02-- Aggravated riot

OFFENSES AGAINST THE FAMILY

R.C. 2919.12-- Unlawful abortion

R.C. 2919.22-- Endangering children

R.C. 2919.23-- Interference with custody (that would have been a violation of R.C. 2905.04 as it existed prior to July 1, 1996 if violation had been committed prior to that date)

R.C. 2919.24-- Contributing to unruliness or delinquency of a child

R.C. 2919.25-- Domestic violence

WEAPONS CONTROL

R.C. 2923.12-- Carrying a concealed weapon

R.C. 2923.13-- Having a weapon while under disability

R.C. 2923.161-- Improperly discharging a firearm at or into a habitation or school

DRUG OFFENSES

R.C. 2925.02 -- Corrupting another with drugs

R.C. 2925.03 -- Trafficking in drugs

R.C. 2925.04 -- Illegal manufacture of drugs or cultivation of marijuana

R.C. 2925.05 -- Funding of drug or marijuana trafficking

R.C. 2925.06 -- Illegal administration or distribution of anabolic steroids

R.C. 2925.11 -- Possession of drugs or marijuana that is not a minor drug possession offense

OTHER

R.C. 2927.12-- Ethnic intimidation

R.C. 3716.11 -- Placing harmful objects in food or confection

R.C. 4511.19-- Operating vehicle under the influence of alcohol or drugs - OVI or OVUAC

A violation of section 2905.04 of the Revised Code as it existed prior to July 1, 1996; a violation of section 2919.23 of the revised Revised Code that would have been a violation of section 2905.04 of the Revised Code as it existed prior to July 1, 1996, had the violation been committed prior to that date, a violation of section 2925.11 of the Revised Code that is not a minor drug possession offense, a violation of section 2923.01 of the Revised Code that involved an attempt to commit aggravated murder or murder, a violation of section 4511.19 (OVI) of the Revised Code if the person previously was convicted of or plead guilty to two or more violations within the three years immediately preceding the current violation, or felonious sexual penetration in violation of former section 2907.12 of the Revised Code as listed in appendix A of this rule.

A violation of an existing or former law of this state or the United States that is substantially equivalent to any of the offenses listed .

I _____ have not have been convicted of or plead guilty to any of the above.
(Printed Name)

If conviction or guilty plea, explain:

Applicant Signature

Date

Witness Signature

Date